



Accredited CPD for AeronaClinic users





AeronaLearn offers a menu of CPD options for users of AeronaClinic that will take them from Beginner right through to Expert level in exploiting the rich functionality of our Practice Management Software.

Delivered in bite size sessions, online and either one to one or in small group settings, AeronaLearn ensures that you are getting the full value from your software and using it to deliver optimal results for your business in saving time and money and excellence in clinical care.

There are three general levels of training available to take users from Starter, through Intermediate, to Advanced levels of knowledge and support them to become expert users of AeronaClinic.

There are also Specialist User Programmes tailored to the specific needs of key users in your practice.

Key elements of the AeronaLearn programme carry CPD accreditation for Practice Teams, delivered by Aerona in partnership with the CPD Accreditation Group



Starter Programme

These sessions will give participants the foundation skills to operate and navigate Aerona Clinic effectively. Many users will develop higher skills through their day to day use of the system and its intuitive structure and navigation, but the Starter programme is essential for any practice seeking to fully understand and exploit AeronaClinic.

New user overview (60 minutes)

This session gives a basic overview of the core functionality of the software and guidance around basic task execution. Participants will understand the capacity of AeronaClinic and enough knowledge to intuitively use the core functions.

This can be useful for initial onboarding of new hires to a practice with trained staff, or as a refresher for irregular users.



Introduction to Aerona (6 hours training time)

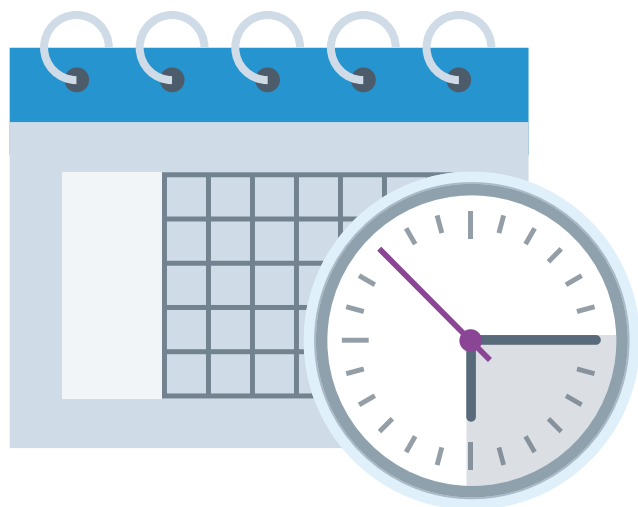
This programme introduces users to AeronaClinic and its core functionality. Structured around the Patient Journey, participants will understand and be supported to execute core operations in AeronaClinic.

- Appointment Management
- Patient Communication
- Treatment Planning
- Payment Processing
- Task Management
- Lead Management
- Clinical Charting
- Reports; Recalls and Reminders
- System Administration
- KPI's + Analytics.

The Introduction programme can be studied over one day or in a modular format of 2 x 3 hour or 4 x 90 minute online sessions. Further flexibility can be arranged as required.

This course carries 6 CPD Credits for successful participation.

It is recommended that all key users of AeronaClinic undertake Introductory training in the product.



Intermediate Programme

AeronaLearn offers a menu of intermediate training for existing users of the product who are seeking to deepen their knowledge in specific areas or refresh their understanding of functionality that they are not regular users of.

Intermediate users tend to be customers who are well versed in specific elements of the software but unfamiliar with others, or who have been trained internally within a practice but not undergone formal training with Aerona.

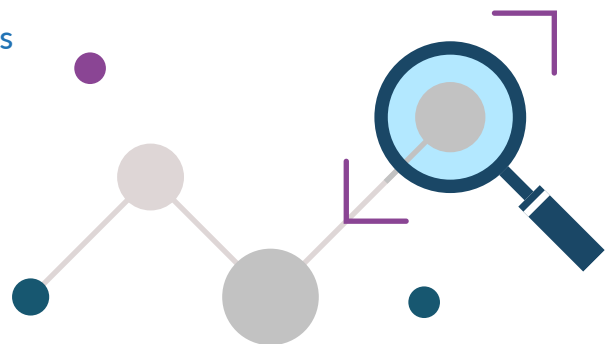
This programme is structured around bite-sized and accessible 60 minute online sessions.

Each session carries 1 CPD Credit for successful participation

Sessions available include:

- Patient Portal
- System Admin
- Recalls and Reminders
- Report Management
- Design & Sign
- Payment Processing (GoCardless & Stripe)
- Clinical Charting
- Treatment Plan development and monitoring
- Task Management
- The Paperless Practice
- Business Performance Metrics
- Patient Communication tools
- Managing Leads
- AeronaClinic Tips & Tricks

Further sessions can be created upon request.



Existing/Advanced Users

For existing and advanced users of AeronaClinic we offer a menu of training modules that carry CPD accreditation and can be studied either individually or as a full course.

Participation in the full course will certify participants as Aerona Master Users – having achieved a level of excellence in the use of AeronaClinic that will equip you to perform all functions of the software with high competence and to train other users in the core and advanced functionality of the system.

- **Patient Portal & Online Patient Engagement** – 90 mins
- **System Administrator Training** – 90 mins
- **Managing Recalls and Reminders** – 60 mins
- **Clinical & Charting** – 90 mins
- **Finance and Business Administration** – 90 mins
- **Business Growth, Analytics and KPI's** – 90 mins
- **Lead Generation and Management** – 60 mins
- **Patient Communication, Recalls and Reminders** – 120 mins

Each session carries 1 CPD Credit for successful participation.



AeronaLearn Specialist User Programmes

AeronaLearn offers a range of Specialist User training programmes. Tailored to the specific needs and functionality of specialist roles in a Clinic.

Courses run over 2 x 2 hours sessions, or can be tailored as required. Courses are currently developed for the following roles, but contact us if you have other roles that need to be catered for. Each course carries 2 CPD Credits for successful participation.

- Receptionist
- Clinician/Nurse
- Practice Manager





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